

**MISSION HIGH SCHOOL
SCHOOL ORGANIZATIONAL TEAM
(SOT)
MEETING MINUTES**



**Monday, 12/13/21
3:30 p.m.**

School Organizational Team

Members:

Rose Popp, Support Staff (not in attendance)

Barbara Collins, Principal (present)

Suzanne Strosser, Licensed Staff (present)

Genia Wolfe, Licensed Staff (present)

Yisel Basurto, Student (present)

Antonio Salazar, Student (present)

Anastacia Taylor, Parent (present)

This meeting agenda is posted publicly on the school website at missionhighschool.ccsd.net.

Speakers wishing to speak during the public comment period for this meeting may call Ms. Rose Popp at 702- 799-7880, or sign-up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit comments in writing. It is asked that speakers be respectful to each other, team members, the principal and school district staff. Disruptive speakers will be asked to leave the meeting.

The School Organizational Team may take items on the agenda out of order, combine two or more agenda items for consideration, and remove an item from the agenda or delay discussion relating to items on the agenda at any time.

1.0 Welcome, Introductions, and Virtual Sign-In

1.1 In attendance: Barbara Collins, Suzanne Strosser, Genia Wolfe, Stacey Taylor, Yisel Basurto Carrasco, Antonio Salazar-Vivar

2.0 November Minutes Approval

2.1 There were no minutes from November due to lack of attendance. All items were placed on the December agenda.

3.0 New Items

3.1 Districtwide Survey

The Districtwide Survey will be open from November 1, 2021, through December 17, 2021, for students in Grades 4-12, all parents/guardians, and all school staff. Schools must obtain at least 75 percent student participation. Please see the link below for more information.

<https://bit.ly/2022DWS>

3.1 a Student participation 85.29%

3.1 b Staff participation 100%

3.1 c Parent participation 17%

3.2 MHS Growth

MHS we currently have 34 students enrolled and several who have completed intakes for attendance during second semester.

3.3 Open Positions

MHS still has a math position open but it is being filled with highly qualified teachers from other schools.

MHS will be recruiting for an Office Specialist II.

3.4 Code of Conduct Annual Review

The Code of Conduct was reviewed with the SOT team and they were informed where the document is located on the MHS website. The Code of Conduct was described as the disciplinary infractions and the possible resolutions or consequences that could be applied according to the severity of the infraction. Parents are encouraged to review the document and contact Ms. Collins should they have any questions.

3.5 Parent and Family Engagement Policy (PFEP)

- Mission HS recognizes that family engagement is crucial for their student's recovery, as well as their academic achievement. The PFEP was created with parents and faculty at the beginning of the 21-22 SY. The PFEP was reviewed with parents during the annual Title I meetings in September and October 2021 and also during the October SOT meeting. The policy, located on the Mission HS website, outlines the involvement of parents in the Title I Program which includes:

- Annual weekly parent meetings are held with the school's Marriage and Family Therapists
- Monthly School Organizational Team meetings
- Review of Educational Involvement Accord

Mission's PFEP also covers the established practices to ensure parents are well informed about their student and wrap-around services available to both the student and their families.

It should also be noted that information distributed to parents is provided in both English and Spanish including the PFEP, the Title I Parent Letter Notification, and the Parents Right to Know. All of these items can be found on the website under "School Reports."

5.0 Open Discussion:

Mrs. Taylor was thankful for the information but did not have any comments or questions regarding the information.

6.0 Next Meeting: Monday, January 17, 2022 at 3:30. The link for SOT will be meet.google.com/nkm-bsyu-gnf

7.0 Public Comment Period:

Antonio said that Ms. Collins is doing a wonderful job as principal!